

# ST. EDWARD'S EPISCOPAL CHURCH

737 Moon Road  
Lawrenceville, Georgia 30046

## RELEASE OF LIABILITY

For use of space in The Episcopal Church of St. Edward the Confessor

Separate from this form, a Room Use Agreement has been signed between The Episcopal Church of St. Edward the Confessor (St. Edward's) and a group or individual ("User"). "User" shall include all persons who participate in User-sponsored activities or programs, including but not limited to employees, agents, participants, students, guests, and audiences.

In signing this Release of Liability, the User assumes liability for loss, theft, accident or damage of User's property in or about Church property. Also, the User assumes liability for any personal injury to the User occurring in or about Church property unless the damage or injury results directly from the Church's recklessness. User also assumes liability for damage to church property. User shall provide Workers Compensation Insurance for its paid employees.

### BUILDING USE GUIDELINES

1. No smoking allowed on campus.
2. No alcohol to be sold or consumed on church property.
3. No storage of anything on church property unless there is prior approval. St. Edward's not responsible for items left on church property.
4. Restore the room/church to the same or better condition than before the event. All food items must be thoroughly cleaned up and all trash disposed of in the dumpster.
5. St. Edward's reserves the right to relocate user to another room or cancel use.
6. In the event that additional cleaning is required as a result of User not returning the Church to the position it was in before, Church reserves the right to charge not less than a \$50.00 cleaning fee.
7. Check all lights & bathrooms before leaving, shutting off lights and water that may be on.
8. **Remove all trash to the dumpster at the edge of the lower parking lot.**

Signed,

(Signature) \_\_\_\_\_

(Print Name) \_\_\_\_\_

Representing

(Print Name of Group) \_\_\_\_\_

Date Signed : \_\_\_\_\_

Office Use: Received By: \_\_\_\_\_ Date: \_\_\_\_\_